



Development Services Department
 135 N. D Street, Perris, CA 92570
 951-943-5003
 www.cityofperris.org

FOOD TRUCK
LOCATION & COMPLIANCE REVIEW
APPLICATION

Identify the operational location for Food Truck applying for:

Private Property
 (Vending from a Privately owned location)

Public Right-of-Way
 (Vending from public right-of-way)

Business Information

Name of Business: _____ Phone Number: _____

Business Address: _____

Business Email Address: _____

Owner/Principal Name: _____ Phone Number: _____

Email Address: _____

Applicant Information (If different than the owner)

Applicant Name: _____ Phone Number: _____

Email Address: _____

Business Operation

Provide a detailed description of the business operation and set up including, but not limited to, the type of food, beverages, generators, tables, etc.. Provide a photo of the food truck. (Attach extra pages if needed)

Provide the Riverside County Health Permit No.: _____

I understand that all workers handling food must possess all valid permits, certificates, or other _____ (Applicant's Initials) authorization as required by the County of Riverside Department of Environmental Health.

I understand that Food Truck operations are subject to a Building Inspection. _____ (Applicant's Initials)

Employees Information

Number of Employees: _____ *Please provide the full name and Driver's License Number (if operating a vehicle) of all employees that will be working at the stand at any given time.*

Employee's Full Name	Employee's Driver License #

Employee's Full Name	Employee's Driver License #



Vehicle Review

Provide pictures and dimensions of vehicle, and the state vehicle license plate and ID Number as appropriate.

Select the Food Truck Vehicle Type		
Vehicle Type	State License No.	Vehicle Description:
<input type="checkbox"/> Food Truck		
<input type="checkbox"/> Food Trailer		
<input type="checkbox"/> Other motorized vehicle:		

Indicate storage location for the vehicle during non-operating hours:

Food Trucks must be stored in a licensed storage commissary facility authorized to store food trucks. A copy of a 12-month minimum contract shall be provided. EACH vehicle under the business license MUST have its own Commissary Agreement Letter attached to this application. ONLY vehicles registered with the Riverside County with corresponding insurance policies can operate under the business license.

Residential Garage. If stored in a residential zone or residence, all vehicles must be stored inside an enclosed garage at all times.

Address: _____

Location Review

Private Property. If operating on Private Property, the food truck operator shall provide notarized written authorization from owner and/or property management company.

Public right-of-way

- Proposed site locations must be on a developed sidewalk and/or lot.
- Proposed site locations must provide safe parking along the street (if allowed) or within a shopping center. No parking on a vacant lot for customers is allowed.

Provide the list of proposed locations, indicate whether the operation it will be on Private Property (PP) or Public Right-of-Way (PR), and attach an aerial site plan showing compliance with the Perris Municipal Code Chapter 5.17- Food Truck License. (Attach extra pages if needed.)

Proposed Locations List			
Operation Type (PP or PR)	Street Address or Cross Streets	Attached Aerial Site Plan	DETERMINATION STAFF ONLY
	1.	<input type="checkbox"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
	2.	<input type="checkbox"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
	3.	<input type="checkbox"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
	4.	<input type="checkbox"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Statement of Understanding

I certify that to the best of my knowledge all the information contained in this application is true and correct. Prior to commencing any food truck operations in the City of Perris, this Location and Compliance Review Application must be approved, and I must obtain a City business license with HdL.

Applicant Name

Applicant Signature

Date



Aerial Site Plan Example

What to include in the Aerial Site Plan:

On All Site Plans

- Location of trash disposal/receptacles.
- Show 100 foot radius from food truck (Area applicant responsible for clean-up prior to closure)

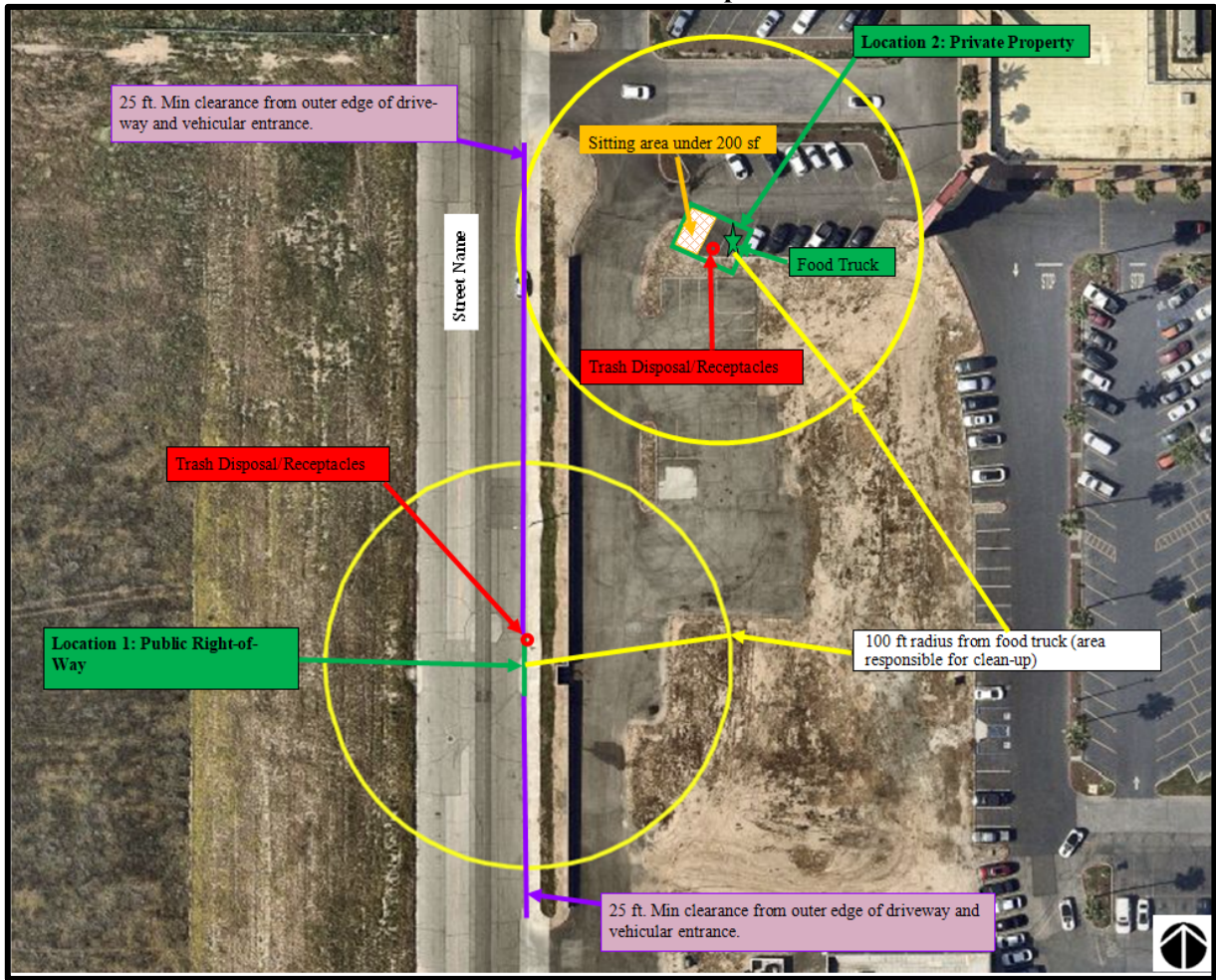
Additional info for Food Truck Site Plans for on Private Property

- Show minimum of two (2) off Street Parking spaces.
- If providing uncovered sitting area for patrons, a maximum of 200 square foot area in accordance to Chapter 5.17.070.

Additional Info for Food Truck Site Plans on Public Right-of-Way

- Show public sidewalk as measured from end of curb will maintain the 4 feet clearance minimum with trash receptacles.
- Distance from any outer edge of driveway and vehicular entrance (25 Feet Minimum)
- If operating during school hours, a minimum of 1,000 feet of nearest property line to school.

Aerial Site Plan Example



Sidewalk Picture Showing Trash Receptacle in Compliance with Clearance



