



JORGE CABALLERO
FIRE MARSHAL

DEVELOPMENT SERVICES DEPARTMENT BUILDING AND SAFETY DIVISION

135 N. D. ST. PERRIS, CA 92571

www.cityofperris.org

(951) 943-5003

FIRE WATCH

City of Perris -FIRE PREVENTION STANDARD FPS 06-02

This guideline summarizes the Fire Marshal's Office clarifications of County and State Codes. The information contained herein applies to typical circumstances and may not address all situations. Code References 2022 California Fire Code Chapter 9, Section 901.7

Background

The City of Perris-Office of the Fire Marshal enforces the California Fire Code for fire watch conditions when a building/premises presents a hazard to life or property as the result of construction, alteration, demolition, fire, or other emergencies, or when any fire protection equipment/system has been rendered inoperable. The fire watch is used to mitigate a hazardous condition that, if not corrected, would normally require the evacuation of the structure or a portion thereof.

Fire Watch

Trained personnel shall be provided to serve as on-site fire watch. Fire watch personnel shall be provided with no fewer than one approved means for notifying the fire department, and their sole duty shall be to perform constant patrols and watch for the occurrence of fire. The combination of fire watch duties and site security duties is acceptable. Fire watch personnel shall be trained in the use of portable fire extinguishers.

Procedure

When conditions necessitate the activation of a fire watch occur, the following guidelines shall be utilized.

RESPONSIBILITY FOR INSTRUCTION:

The owner, manager, or person in charge of control of the building premises shall assign to the fire watch as many personnel as are required and shall instruct fire watch personnel as to:

1. The procedure for notifying the Fire Department
2. The areas to be patrolled
3. A method of alerting building occupants and an evacuation procedure
4. Training is necessary to ensure Fire Watch personnel are capable of reactivating disabled systems when required.

*Any special instructions required by either the City of Perris-Office of the Fire Marshal/, the County of Riverside Fire Department, or the State Fire Marshal.



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LOGBOOK:

Complete and retain for inspection by the City of Perris-Office of the Fire Marshal, Riverside County Fire Department, and/or the State Fire Marshal.

1. The owner, manager, or person in charge or control of the premises shall provide a logbook containing a directory of names, telephone numbers, and other information to assist in making emergency calls. The logbook shall be the document used to record a history of patrol rounds.
2. The logbook shall be maintained on the premises and be available for inspection by the authority having jurisdiction (Lake Elsinore Fire Department and/or the State Fire Marshal.)

Assigned fire watch personnel shall:

1. Not to be used for building or site security.
2. Have a device to contact/notify the fire department immediately.
3. Have a method of alerting the building occupants and an evacuation procedure.
4. Be thoroughly familiar with the area(s) they are patrolling.
5. Perform patrol operations according to instructions from the Lake Elsinore Fire Department and/or the State Fire Marshal.
6. Patrol their designated area at least once each hour.
7. Make reports as instructed. Management shall provide a logbook with a written record of patrol rounds and any significant information.
8. Relay any special orders or pertinent information to relief personnel and management.
9. Remain on duty until properly relieved.
10. The entire building/facility, including all rooms (offices, spaces, areas), basements, and penthouses, shall be checked per item "6" above unless otherwise specified by Lake Elsinore Fire Department and/or the State Fire Marshal.

Terminating Fire Watch

The fire watch conditions shall not be terminated until all fire protection equipment/system(s) have been rendered operable and tested by a licensed technician and approved by the Lake Elsinore Fire Department. FAILURE TO COMPLY MAY RESULT IN LEGAL ACTION.

Received By: _____ Title: _____

For further information, please call (951) 674-3124 ext. 250 – Lake Elsinore Fire Department-Office of the Fire Marshal. Job site information & Fire Watch Log shall be emailed to: _____



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JOB SITE/FIRE WATCH INFORMATION

PROJECT NAME:	
FIRE WATCH PHONE:	
PROJECT ADDRESS:	
PERMIT NUMBER:	
RESPONSIBLE PARTY:	PHONE:
NAME OF COMPANY PROVIDING FIRE WATCH:	
ADDRESS:	
PHONE:	
MANAGER/OWNER:	24 HR. EMERGENCY PHONE NUMBER:
LOCAL LICENSE NUMBER:	
STATE LICENSE NUMBER(S)	
NAMES OF PERSONNEL PROVIDING FIRE WATCH	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
COMMENTS:	



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FIRE WATCH LOG		
DATE:	ADDRESS:	
<i>EACH TIMED SIGNATURE ACKNOWLEDGES A COMPLETE CHECK OF THE BUILDING UNDER FIRE WATCH CONDITIONS</i>		
TIME	FIRE WATCH SIGNATURE	PRINT NAME
MIDNIGHT		
1:00 AM		
2:00 AM		
3:00 AM		
4:00 AM		
5:00 AM		
6:00 AM		
7:00 AM		
8:00 AM		
9:00 AM		
10:00 AM		
11:00 AM		
12 NOON		
1:00 PM		
2:00 PM		
3:00 PM		
4:00 PM		
5:00 PM		
6:00 PM		
7:00PM		
8:00 PM		
9:00 PM		
10:00 PM		
11:00 PM		