

**RESOLUTION NUMBER 6516**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF PERRIS, COUNTY OF RIVERSIDE, STATE  
OF CALIFORNIA ADOPTING A CONFLICT-OF-  
INTEREST CODE**

**WHEREAS**, Government Code Section 87300, *et seq.*, of the Political Reform Act requires state and local government agencies to adopt conflict of interest codes and amend them on a regular basis; and

**WHEREAS**, the Fair Political Practices Commission (“FPPC”) has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code which the FPPC recommends be adopted by reference; and

**WHEREAS**, the City of Perris (“City”) is a public body, and as such is required to adopt a conflict-of-interest code.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PERRIS DOES  
HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** The terms of 2 California Code of Regulations Section 18730, a current copy of which is attached hereto as Attachment “A,” and any amendments to it hereafter duly adopted by the Fair Political Practices Commission, are hereby adopted and incorporated by reference. Regulation 18730, as amended, and Attachments “B” and “C” to this Resolution, in which members and employees are designated and disclosure categories are set forth and explained, shall constitute the Conflict-of-Interest Code for the City of Perris.

**Section 2.** Employees designated in Attachment “B” shall file statements of economic interests (Form 700) with the City Clerk. The City Clerk shall retain a copy of all statements of economic interest and make them available for public inspection and reproduction as required by law.

**Section 3.** All prior Conflict of Interest Codes and lists of designated employees and positions are hereby repealed.

**Section 4.** The City Clerk shall certify as to the adoption of this Resolution and cause the filing of the Conflict-of-Interest Code in the manner prescribed by law.

**ADOPTED, SIGNED and APPROVED** this 24<sup>h</sup> day of September, 2024.

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Michael M. Vargas, Mayor

ATTEST:

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Nancy Salazar, City Clerk

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) §  
CITY OF PERRIS )

I, Nancy Salazar, CITY CLERK OF THE CITY OF PERRIS, DO HEREBY CERTIFY that the foregoing Resolution Number 6516 was duly adopted by the City Council of the City of Perris at a regular meeting of said Council held on the 24<sup>th</sup> day of September, 2024, and that it was so adopted by the following vote:

AYES: ROGERS, NAVA, CORONA, RABB, VARGAS  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

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Nancy Salazar, City Clerk

Exhibit A – 18730 Provisions of Conflict-of-Interest Code  
Exhibit B – 2024 Designated Positions  
Exhibit C – 2024 Disclosure Categories

## EXHIBIT “B”

### Designated Positions and Disclosure Categories

The following positions are held by individuals involved in the making or who participate in the making of decisions which may foreseeably have a material effect on an economic interest. The Mayor, City Council members, Planning Commissioners, City Manager, City Attorney, City Treasurer, and officials who manage public investments are all required to file disclosure statements pursuant to State law and thus are not included herein.

DESIGNATED EMPLOYEES’ TITLE OR FUNCTION	DISCLOSURE CATEGORIES ASSIGNED
Accountant I/II	2, 5, 6, 7
Accounting Supervisor	2, 5, 6, 7
Accountant Specialist I, III	2, 5, 6, 7
Administrative Technician II, III	1, 2, 6, 7
Animal Control Supervisor	1, 2, 3, 6, 7
Associate Engineer	1, 2, 3, 6, 7
Assistant City Clerk	1, 2, 3, 4, 6, 7
Assistant City Engineer	1, 2, 3, 4, 6, 7
Assistant City Manager	1, 2, 3, 4, 6, 7
Assistant Director of Community Services	1, 2, 3, 4, 6, 7
Associate Engineer	2, 3, 4
Associate/Assistant Planner	2, 3,
Building Official / Fire Marshal	1, 2, 3, 4, 6, 7
Building and Safety Manager	1, 2, 3, 4, 6, 7
Capital Improvement Project Manager	1, 2, 3, 4, 6, 7
Chief Information Officer	6, 7
Code Compliance Officer I, II, III	1, 2, 3, 4, 7
Code Enforcement Manager	2, 3, 7
Combination Building Inspectors I, II, III	2, 3, 7
Community Services Supervisor	6, 7
Deputy City Manager	1, 2, 3, 4, 6, 7
Development Services Assistant II/III	1, 2, 6, 7
Director of Administrative Services	1, 2, 3, 4, 6, 7
Director of Parks and Community Services	1, 2, 3, 4, 6, 7
Director of Development Services	1, 2, 3, 4, 6, 7

Director of Finance	1, 2, 3, 4, 5, 6, 7
Director of Econ. Development and Housing	1, 2, 3, 4, 6, 7
Director of Public Works	1, 2, 3, 4, 6, 7
Director of Public Services	1, 2, 3, 4, 6, 7
Director of Municipal Enforcement Services	1, 2, 3, 4, 6, 7
Executive Assistant	6, 7
Finance Manager	2, 5, 6, 7
GIS Analyst	6, 7
Human Resources Analyst	6, 7
Human Resources and Risk Manager	1, 2, 6, 7
Information Technology Supervisor	6, 7
Landscape Maintenance Dist. Inspector	2, 3, 7
Legislative Analyst	1, 2
Management Analyst	2, 5, 6, 7
Management Assistant	1, 2, 3, 4, 6, 7
Network Engineer	6, 7
Operations Supervisor	1, 2, 4, 6, 7
Parks Coordinator	6, 7
Parks Crew Leader	6, 7
Parks Ranger	6, 7
Planning Manager	1, 2, 3, 4
Principal Management Analyst	2, 5, 6, 7
Principal Planner	1, 2, 3, 4
Program Assistant	1, 2, 6, 7
Program Coordinator	6, 7
Project Coordinator	6, 7
Project Manager	1, 2, 3, 4, 6, 7
Public Works Manager	1, 2, 4, 7
Public Works Environmental Coordinator	1, 2, 4, 5, 6, 7
Recreation Coordinator	6, 7
Senior Accounting Specialist	5, 6, 7
Senior Administrative Assistant	6, 7
Senior Animal Control Officer	1, 2, 3, 6, 7
Senior Code Compliance Officer	1, 2, 3, 4, 7
Senior Construction Manager	1, 2, 3, 4
Senior Engineering Inspector	1, 2, 3, 4
Senior Planner	2, 3, 4
Senior Projects Planner	2, 3, 4
Senior Recreation Coordinator	6, 7

Special Districts Supervisor	2, 3, 7
City Clerk	1, 2, 3, 4, 6, 7
City Engineer	1, 2, 3, 4, 6, 7
Fire Chief	2, 3, 7
Police Chief	2, 3, 7
Consultants*	1, 2, 4, 5, 6
Members of the Public Safety Commission	1, 2, 3, 4, 7
Beautification Committee	1, 2, 4
Public Health Supervisor	1, 2, 3, 6, 7
Parks Supervisor	1, 2, 4, 6, 7
Members of the Successor Board to the Redevelopment Agency	1,2,3,4,6,7

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\* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

## EXHIBIT “C”

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property which the designated employee must disclose for each disclosure category to which he or she is assigned.

**Category 1:** All investments and management positions in and sources of income from, all business entities that do business or own real property in the City, plan to do business or own real property in the City within the next year or have done business or owned real property in the City within the past two years.

**Category 2:** All interests in real property which is located in whole or in part within, or not more than (2) miles outside, the boundaries of the City.

**Category 3:** All investments and management positions in, and sources of income from, business entities subject to the regulatory, permit or licensing authority of the Designated Employee’s Department, will be subject to such authority within the next year or have been subject to such authority within the past two years.

**Category 4:** All investments in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property in the City, plan to engage in such activities in the City within the next year or have engaged in such activities in the City within the past two years.

**Category 5:** All investments and management positions in, and sources of income from, business entities that are banking, savings and loan or other financial institutions.

**Category 6:** All investments and management positions in, and sources of income from, business entities that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the City.

**Category 7:** All investments and management positions in, and sources of income from, business entities that provide services, supplies, materials, machinery or equipment of a type used or administered by the Designated Employee’s Department.