

RESOLUTION NUMBER 5739

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, APPROVING THE AMENDMENT OF THE CITY'S CLASSIFICATION AND COMPENSATION PLAN TO ESTABLISH TWELVE (12) NEW AND/OR UPDATED CITY CLASSIFICATIONS AND AUTHORIZE THE AMENDMENT OF THE CITY'S SALARY RANGE PLACEMENT SCHEDULES WHICH SET FORTH THE CLASSIFICATION AND COMPENSATION ALLOCATIONS FOR ALL CITY EMPLOYEES

WHEREAS, Section 36506 of the California Government Code requires that the City of Perris City Council fix the compensation of all appointive officers and employees by resolution or ordinance; and

WHEREAS, Section 2.16.040 of the City of Perris Municipal Code states that all salaries, wages and rates of compensation shall be fixed by order or resolution of the City Council; and

WHEREAS, Section 2.08.060 of the City of Perris Municipal Code states that the City Manager shall prepare and submit a proposed annual budget and salary plan to the City Council for its consideration and be responsible for the administration of the budget adopted by the city council and shall recommend to the City Council for adoption such measures and ordinances as he thinks desirable; and

WHEREAS, Rule 6 of the City of Perris Personnel Rules and Regulations provides that the City Manager shall ascertain and record the duties and responsibilities of all positions in the classified service and shall recommend a classification plan for these positions to the City Council and that the classification plan shall be adopted by the City Council and may be amended as necessary; and

WHEREAS, on September 26, 2017 the City Council, by Resolution No. 5178, adopted the recommendations contained in the Classification and Compensation Study, authorized the City Manager to implement the recommendations, and approved the implementation of the City of Perris Salary Range Placement Schedules, which set forth updated Classification and Compensation Allocations for all City employees; and

WHEREAS, on September 25, 2018, the City Council, by Resolution No. 5368, approved the Amendment of the City's Classification and Compensation Plan to establish twelve (12) new and/or updated City Classifications and authorized the Amendment of the City's Salary Range Placement Schedules which set forth the Classification and Compensation allocations for all City employees; and

WHEREAS, the City Manager has recommended implementation of additional changes in its Classification and Compensation Plan by adding twelve (12) new and/or updated classifications and applying a schedule of compensation to said positions, and

WHEREAS, the City has adopted certain class specifications listing job duties, requirements and qualifications of each job title classification as part of the City’s adopted classification plan; and

WHEREAS, the City desires to adopt additional or updated class specifications for the twelve (12) new and/or updated job title classifications referenced herein; and

WHEREAS, the twelve (12) new and/or updated job title classifications and the respective recommended salaries were created by the City’s Administrative Services Department with the assistance of a personnel consulting firm, Koff & Associates, Inc., which confirmed that the class specifications and recommended salaries meet industry standards and are internally aligned and equitable; and

WHEREAS, the City has completed meet and confer with Teamsters Local 911 Union, as the employee organization representing the affected job title classifications, and reached agreement regarding the proposed actions herein, pursuant to the provisions of the Meyers-Milias-Brown Act (Government Code § 3500 *et seq.*).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PERRIS, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council finds the above recitals are true and correct and incorporated herein by this reference.

Section 2. The City Council hereby adopts the following twelve (12) classifications specifications and applicable schedule of compensation:

Classification	Schedule of Compensation
Custodian	Range 34
Economic Development and Housing Manager	Range 80
Director of Development Services	Range 94
Help Desk Assistant	Range 40
Information Technology Supervisor	Range 63
Intern I/II/III	Range 16/24/28
Management Assistant	Range 55
Park Ambassador	Range 28
Parks Coordinator	Range 56
Parks Crew Leader	Range 59
Parks Supervisor	Range 63
Public Information Assistant	Range 40

The job descriptions for the above classifications are attached hereto as Exhibits “A – L.” The operative salary schedule used for compensating City employees referenced as City of Perris Salary Range Placement Schedule(s) is attached hereto as Exhibit “M” for the current Fiscal Year 2020-2021.

Section 6. This resolution shall be effective on December 8, 2020. The City Clerk shall certify the adoption of this Resolution.

ADOPTED, SIGNED and **APPROVED** this 8th day of December, 2020.

Mayor, Michael M. Vargas

ATTEST:

City Clerk, Nancy Salazar

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) §
CITY OF PERRIS)

I, Nancy Salazar, CITY CLERK OF THE CITY OF PERRIS, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution Number 5739 was duly and regularly adopted by the City Council of the City of Perris at a regular meeting thereof held the 8th day of December, 2020, and that it was so adopted by the following called vote:

AYES: RABB, ROGERS, MAGAÑA, CORONA, VARGAS
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

City Clerk, Nancy Salazar

EXHIBITS “A” THROUGH “L” TO RESOLUTION ____

[Job Specifications on File in the Human Resources Department]

EXHIBIT "M" TO RESOLUTION ____

[Salary Range Placement Schedule(s) 2020-2021 on following pages]